



Job Announcement

Title: Certified Occupational Therapy Assistant (COTA)

Description:

Encompass is a private non-profit serving the Snoqualmie Valley and Issaquah communities for nearly 50 years. Our mission is to partner with families to build healthy foundations for children. We believe what happens early in life matters. We offer high quality, leading edge early childhood educational and therapeutic services to all children in our communities.

We are seeking a Certified Occupational Therapy Assistant to join our team of dedicated therapists. Our therapy, early childhood education and parent/community education programs are uniquely intertwined to provide impactful and compassionate services for children and their families. This position will plan and implement motor therapy programs for children age birth to 12 years old in a home-based and clinic-based program settings.

Responsibilities:

Specific Duties: (under the direct supervision of an OTR/L)

- Plan and implement goals and objectives relating to each child's development with parental input to assure family involvement in appropriate programming for each child
- Maintain records on each child as mandated in policy and procedures manual
- Provide daily insurance billing information to facilitate timely reimbursement
- Along with team members, plan and implement weekly meetings
- Participate in staff development/training opportunities

Hours/Schedule: 40 hours per week (fulltime)

Salary: \$22.10- \$30.94/hour DOE

Location: Encompass Pediatric Clinic, 290 Main Ave S, North Bend WA 98045

Qualifications:

Required:

- Associate degree in field from an accredited school
- Current CPR certification
- Current state license for COTA
- NBCOT Certification
- Acknowledge, value and operate per the family support principles
- Excellent oral and written communication skills
- Ability to work as a member of a team

Preferred:

- Bi-lingual Spanish
- Pediatric experience
- Early Intervention experience

Physical Demands:

Can manage therapy equipment and transfer children as needed.

Send resume/application to: Encompass, attn. Kristin Webb, Director of Administration, 1407 Boalch Ave NW, North Bend WA 98045 or email to: employment@encompassnw.org. No phone calls, please.

Encompass is an Equal Opportunity Employer. Qualified applicants receive consideration for employment without discrimination based on gender, marital status, race, color, religion, national origin, age, or the presence of a non job-related medical condition or handicap.