



Job Announcement

Title: **Lead Teacher**

Description: The Lead Teacher provides children with a learning environment and varied experiences that nurtures them to grow in a manner appropriate to their age and stage of development. The Lead Teacher works in collaboration with the early learning team to enhance the parent's role as the principal influence on the child's education and development.

Specific Duties:

- **Planning, Record Keeping and Professional Development:** Plans and develops a daily schedule of classroom routines and activities; prepares and implements lesson plans in accordance with the ECEAP program performance standards and program service plans; provides an integrated, comprehensive curriculum and multicultural environment, which meets the needs of every child, including those with disabilities.
- **Educating:** Implements lesson plans in accordance with the ECEAP program performance standards and program service plans; provides an integrated, comprehensive curriculum and multicultural environment, which meets the needs of every child, including those with disabilities.
- **Guidance:** Interacts positively with all children to support their individual learning and meets their emotional needs.
- **Health Supervision:** Teaches and oversees health habits in the classroom, i.e. hand washing, tooth brushing, etc.; administers first aid as needed. Checks indoor and outdoor environment for safety hazards. Works in collaboration with Mental Health Professional as needed.
- **Supervision:** Supervises and trains teaching assistants and volunteers; assists with training of family/community volunteers to assist in the classroom
- **Educational Planning Meetings:** Conducts three hours of educational planning meetings annually with each ECEAP child's family. Meets with non-ECEAP families twice each school year to involve the parents in the educational planning.

Hours/Schedule: 40 hours per week, 40 weeks per year

Salary: \$16.10-\$19.52 per hour, DOE

Qualifications:

- Bachelor's degree in the field of early childhood education or child development and one year of successful work experience with adults/parents and young children **OR** Associates degree in the same and two years successful work experience in a preschool, child care or kindergarten setting **OR** a valid Washington State Elementary Teaching Certificate with an endorsement in Early Childhood Education or Special Education with an emphasis in Early Childhood Education.
- Knowledge of developmentally appropriate practices for preschool children.
- Ability to communicate effectively and relate positively to students, parents, staff and volunteers in a diverse environment.
- Ability to adjust to varied situations, demands and new instructional concepts.

Certification and licenses:

Required within 90 days of hire:

- First aid and CPR card
- Food and Beverage Handler's Permit
- TB screening

Physical Demands:

- The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.
- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry push, pull, or otherwise move objects.
- This type of work involves sitting, walking or standing, and may involve some running.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Job Location: Encompass early Learning Center, 1407 Boalch Ave, North Bend WA 98045

Send resume/application to:

Kristin Webb, Director of Administration, Encompass, 1407 Boalch Ave NW, North Bend, WA 98045 or email to employment@encompassnw.org. No phone calls, please.

Encompass is an Equal Opportunity Employer. Qualified applicants receive consideration for employment without discrimination based on gender, marital status, race, color, religion, national origin, age, or the presence of a non job-related medical condition or handicap.